



VISION WISDOM STRENGTH



## RAJ KUMAR ACADEMY

(Mehndi Ganj Branch)  
ICSE/ISC, New Delhi

## RAJ KUMAR INTER COLLEGE

(Alamnagar Branch)  
X/XII, U.P. Board

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PROSPECTUS & ADMISSION FORM

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Raj Kumar Academy

## HISTORY OF THE INSTITUTION

The School is founded in the memory of Late Pt. Raj Kumar Bakshi, a noted humanitarian and philanthropist. with a picturesque and spacious campus at Mehndi Ganj, Lucknow. It was started with just about 50 students and 3 teachers in the year 1980. Today, with over 2500 students and more than 70 well qualified teachers. Raj Kumar Academy is affiliated to the Council for the Indian School Certificate Examination, New Delhi, (X & XII), while Raj Kumar Inter College, Alamnagar branch which was started in 1987 is affiliated to UP Board (X & XII). While paying adequate emphasis on the syllabus prescribed, the school pays adequate and active attention to personality-development, which is emphasized by involving them in various art, cultural & sports activities under trained and well-known people in respective fields. In order to meet their goals, the institutions are guided by an expert advisory committee which helps in modernizing and streamlining the teaching methods of the school. The main medium of instruction is English. Second languages are Hindi, Sanskrit and Urdu.

## CAMPUS

The main branch of the school is spread over around 95,000 sq. ft. of well-maintained peaceful campus with numerous trees, auditorium, digital class-rooms, large playing field, canteen, swings, park, football, basketball, volleyball, badminton and tennis courts, gymnasium, as well as cricket pitch. The classrooms are large, airy and well furnished. Play Group classes are air conditioned, vibrant and colourful.

## COMPUTER / SCIENCE LABORATORIES

The Science block houses the Computer & Science laboratories. These labs are equipped and furnished for comfortable scientific interaction up to class XII. Air conditioned Computer Laboratory has latest computers. Students from classes III to XII are guided by competent instructors to make fullest possible use of modern technology. These labs are updated from time to time keeping in mind the changing syllabus and appraisals received from respective boards. The labs are modern, well equipped and well-lit.

Raj Kumar Inter College





## SMART CLASSES

The schools has incorporated smart learning into its curriculum through smart classes. We have 5 smart classes which facilitate enjoyable and fruitful learning experience for students.

## LIBRARY

The students are encouraged to incorporate the use of the school library for self-study and other referral work. Library cards are issued to each student which works as their identity proofs also. The library is maintained by a trained librarian. All sorts of news letters, magazines and monthly issues in addition to a collection of great books of all genres are available in the library.

## CURRICULUM

The schools have special Play Group sections to cater children between 3 to 4 years of age, teaching them life skills and basic etiquette, conversation in Hindi and English and simple counting. Curiosity, eagerness and interest are generated among them as they learn to strengthen their motor skills through the use of specially devised toys and games. Colourful media like video films, nursery rhymes, songs, drawings and paintings are used to help the children learn identification of shapes and objects. The syllabi are carefully designed keeping in mind that the students are not burdened but have enough time for sports and other extra curricular activities organized within the school under the supervision of trained teaching staff.

## CO-CURRICULAR ACTIVITIES

Co-curricular activities include debates (Hindi and English) Extempore speeches, Elocution, Group Discussion, music, dance, various sports, quiz competitions, maths competition, art competitions and social welfare activities, etc. The schools have the distinction of having a school choir, which is approved by the All India Radio and the Lucknow Doordarshan. Besides other activities, Sports & Games and Yoga teaching is also imparted to the students.





## SPORTS ACADEMY

Sports are means to attain a wholesome education since education in its true sense addresses all the three aspects of being-mind, body and spirit; and sports take care of all these aspects of the child's development. A sports academy has been entrusted with the task of training students in cricket, lawn tennis, table tennis, football, badminton etc.

## SCHOOL HOUSES

Students from class III onwards are divided into four houses. Each house is named after a historical figure. These are RANI LAXMI BAI, KALIDAS, CHANAKYA and ARYABHATTA. The members of the teaching staff have also been equally divided among these houses to encourage and supervise house activities. A division of the sort develops a spirit of competition, teamwork and leadership. All sporting and academic events, quizzes and cultural competitions are held among these four houses. Educational Tours are regularly organized.



**Rani Laxmi Bai**

Team work leads to success



**Kalidas**

Knowledge is strength



**Aryabhata**

Discipline is the key to success



**Chanakya**

A firm determination can make the impossible possible

## CELEBRATIONS & MEETS

The school strives to realize the hidden talents of the student. To generate healthy competition, among talented children various competitions at Inter-House and Inter-School levels are organized in sports, science, art & culture from time to time. The school strives to uphold the spirit of healthy competition through :

- The Annual Cultural Function
- Weekly Inter House Literary Cultural Competitions
- Creation-An Inter School Event
- Students Presentation during PTA



- The Annual Science & Craft Exhibition
- Volley-ball, Tennis, Cricket, Table Tennis, Kabaddi, Gymnastics, Adventure sports & Kho-Kho Competitions
- Annual Sports Day

## **SCHOOL MAGAZINE**

An annual magazine (PRAGATI PATH) is published each year featuring wide-ranging articles written and edited by students and student editors under the dedicated guidance of teachers. The magazine is a projection of the orchestrated efforts of teachers and students.

## **SUBJECT STREAMS**

The school offers the following streams to students from class :

### **IX-X :**

#### **SCIENCE & COMMERCE :**

Hindi, English, Mathematics, Science (Physics, Chemistry, Biology), Social Studies (History, Civics, Geography), Economics, Commercial Studies, Computer Applications, Art, Physical Education.

### **XI-XII :**

#### **COMMERCE :**

Accounts, Commerce, Economics, Mathematics, Hindi, Computer, Art.

#### **SCIENCE :**

Physics, Chemistry, Biology, Mathematics, Hindi, Computer, Art.

#### **HUMANITIES :**

History, Geography, Economics, Hindi, Computer, Art.

**Note :** English is compulsory with all streams.





## **EXAMINATION / TESTS/ ASSESSMENTS**

Examinations are conducted twice a year :

1. Half-Yearly, in the month of September / October
2. Annual, in the month of February / March

## **TESTS**

Tests are conducted regularly to evaluate the student's performance. Two Unit tests are conducted in each term i.e. before Half-Yearly exams and after Half-Yearly exams. Promotion is granted on the basis of marks obtained in the Half Yearly and Final Examinations as well as the marks secured in the tests. Minimum passing percentage is 40%.

## **BOARD EXAMS**

Board examinations are conducted in the month of Feb./March as per the guidelines of the Council & UP board. The School is a full-fledged center for board Examinations and the students of the school take their exams on campus. Pre-Board exams are duly conducted twice a year.

## **ADMISSION**

Parents seeking admission for their children are required to complete the registration form available at the school offices on payment of the prescribed fee.

Birth Certificate/Transfer certificate from the previous institution is a must for admission and it should be submitted at the time of admission. Admission will not be granted without birth certificate/transfer certificate from Nagar Nigam, government hospital or a Government authorized nursing home.

All admissions to classes (IX) & (XI) will be granted only after Council's/Board's approval. No admission is granted in classes (X) & (XII). The address of the Council/Board is available at the school office.

The minimum age for the students seeking admission is three (3) years for Playgroup section, four (4) years for nursery, five (5) years for K.G. and six (6) years for class I and on. (no exemptions are made).



## WITHDRAWALS

Students withdrawing during the school session will have to pay the fees for the entire term ending in December/March each year. No exemptions shall be made.

A transfer certificate on withdrawal shall be issued on the second working day only after all the dues of the school have been settled by the withdrawing student.

No Transfer Certificate will be issued without a Birth Certificate.

**A student's name may be struck off due to :**

- (i) Indiscipline
- (ii) Nonpayment of fee
- (iii) Unsatisfactory academic performance and progress
- (iv) Continuous absence for ten days with no prior leave being sought from the school authorities
- (v) Any other act which may be objectionable according to the code of conduct of the institution

**Note :** Fee once paid to the school is not refundable.

## SCHOOL FEE

Parents are advised to seek fee-schedule at the time of admission or at the start of the new session.

Fee can be deposited at the school cash counter. The parents are requested to deposit their fee in cash on any date before 10th of every month. In case of failure to deposit fee within the stipulated dates a late charge of Rs. 10/- will be charged per day. Fee once deposited will not be refunded under any circumstances. Fee charged as per schedule can be changed due to unforeseen circumstances for which parents will be informed separately. Examination-fee will be charged at the time of Half-Yearly and Annual Examinations only.

The School does not normally provide any fee-concession to its students. Concessions may be granted to exceptionally meritorious students and the school's decision would be final in this respect. Concession rules can be obtained from the school office.





## **SCHOOL UNIFORM**

Students will only be permitted to enter the school campus in neat and clean uniform. Untidy and improperly dressed children will not be allowed to attend classes.

Contact school office for dress details.

### **BOYS (SUMMER) :**

#### **Playgroup-V :**

School approved white shirt, grey shorts, black shoes, socks-grey with white stripes, black belt with school monogram, dark blue tie with white and blue stripes (to be bought from school approved supplies only).

#### **VI-XII :**

School approved white shirt, grey pants, black shoes, socks-grey with white stripes, black school belt with school monogram, dark blue tie with white and blue stripes (to be bought from school approved supplier only).

### **BOYS (WINTER) :**

#### **Playgroup-VII :**

White shirt, dark grey woolen trousers, navy blue blazer and sweater, woolen grey socks, dark blue tie with white and blue stripes (to be bought from school approved supplies only).

### **GIRLS (SUMMER) :**

#### **Playgroup-VII :**

Grey tunic, black shoes, grey socks with white stripes, white shirt, dark blue tie with white and blue stripes.

#### **VIII-XII :**

School-approved grey kurta, white salwar, white dupatta, grey socks with white stripes, black shoes.



## **GIRLS (WINTER) :**

### **Playgroup-VII :**

Grey woolen skirt, navy blue blazer and sweater, black shoes, grey socks with white stripes and white shirt.

### **VIII-XII :**

Grey kurta, white salwar, navy blue blazer with monogram and sweater, black shoes, grey socks with white stripes.

## **SPORTS DRESS / HOUSE DRESS**

House colour T-shirt with school monogram and name of the house at the back, white trousers in house colour stripes, white socks and white sports shoes.

## **FACILITIES**

The school provides all the basic facilities during school hours to the children at its own cost, such as - internet facility, medical first aid, tennis and cricket. However after school, as a part of extra co-curricular activities, these facilities will be provided at a charge the students. Transport facility is available at a charge the parents which is not charged by the school. Parents are advised to contact bus/van owners.

## **HAIR CUT**

Girls maintaining long hair should keep them neatly oiled and tied back in two braids with black ribbon bands and pins; those with short hair must wear black alic bands. Boys must maintain short hair cuts not more than preferably crew cuts, 1½ inches being the maximum permissible length.

## **HOLIDAYS & LEAVES**

1. Scheduled and unscheduled leaves shall be granted only when applied for, as per the procedure laid out by the School.
2. Leaves shall not be granted just a week before or during the exams.





3. The name of a student who remains absent for 3 continuous days without leave application shall be struck off the rolls. He/She will have to seek re-admission only after paying re-admission charges, late penalty and any other dues.
4. A student whose name has been struck off for absence without leave may be re-admitted with valid reasons only.
5. It is mandatory that students report to school on the scheduled date of re-opening.

## EXTRA CO-CURRICULAR ACTIVITIES

The school provides activity classes to students by special coaches. To bring about a holistic growth of the children, these lessons are provided to the students from class I onwards at scheduled dates and times. The classes includes :

- Drawing & Painting
- Adventure Sports
- Cooking
- Instrumental Music
- Tabla
- Indoor Games
- Knitting, Stitching and Embroidery
- Dance
- Creative Writing
- Personality Development
- Martial Arts
- Vocal Music
- English Speaking
- Electronics
- Gymnastics
- Craft
- Mental Maths

## SUMMER CAMPS

The school organizes summer camp during summer vacations at school campus. Students from various classes take part in it with immense enthusiasm. In this camp students take part in their favourite sports/cultural/curricular/co-curricular. Outsiders are also allowed to take part in it.

- A wide range of activities is included in the camp.
- Conditions applied

**Note :** In case of any physical injury or fatal injury during these classes the school will not be responsible in any manner.



## FOUNDER'S DAY

On Founder's Day, the management, administration, staff and students commemorate and pay respects to the founder of the institution. The school celebrates this day as Annual Day every year with a lot of creative and intellectual activities.

The highlights of the day include morning prayer, sports, science art and craft exhibition and cultural programs. An eminent person in the field of education/ social service is invited as the Chief Guest for the occasion. Prizes are awarded to the meritorious students and teachers for their achievements.

## DISCIPLINE

Discipline makes a man perfect. Keeping this in mind the school has laid immense importance to inculcating self-discipline among students in the school. The school repeatedly urges students to be polite and courteous towards their teachers, parents and all elders.

The students found engaged in any anti-social/anti-school activities will be severely dealt with. Students must abide by the rules and regulations as laid by the school. Silence must be maintained during school hours. Students are strictly prohibited to remove furniture from class rooms or damage school property. Any such action will lead to levying of penalty. No discussions shall be entertained then.

## ACTIVITY - CALENDAR - ALMANAC

The school has a well planned calendar for the whole year. It helps the teachers/students/parents to be aware about the activities of the session. A copy of it is distributed to the students at the very beginning of the session. It helps even the parents/ guardians to know well in advance all activities, schedules for examinations, tests, holidays, parent-teachers' meetings, report card distribution days etc.





## SCHOOL RULES

- (a) Students are expected to report to school in neat and proper uniform.
- (b) Students must report to school everyday at least five minutes before the prescribed school time. Late arrival is not allowed.
- (c) Any instance of indiscipline shall be severely dealt with and no correspondence or discussion shall be entertained in this respect.
- (d) Students are not allowed to leave the school campus during school hours. Principal's permission should be sought in case of emergency.
- (e) Diaries, test copies and report cards are to be duly signed by the parents and returned promptly.
- (f) All complaints regarding academics must be directed to the Principal. Any other complaints shall be dealt with by the school office.
- (g) No student is allowed to bring cash or valuables to the school. The school shall not be held responsible for any losses of such items.
- (h) The promotion of a student will depend on his/her general progress with major emphasis on academic performance and discipline.  
Applications and discussions in this respect are not entertained.
- (i) The students are not allowed to come by 2 wheeler motor vehicle if they are not eligible as per the Govt. norms.
- (j) Those coming by must-wear helmets, failing which a heavy penalty will be levied.

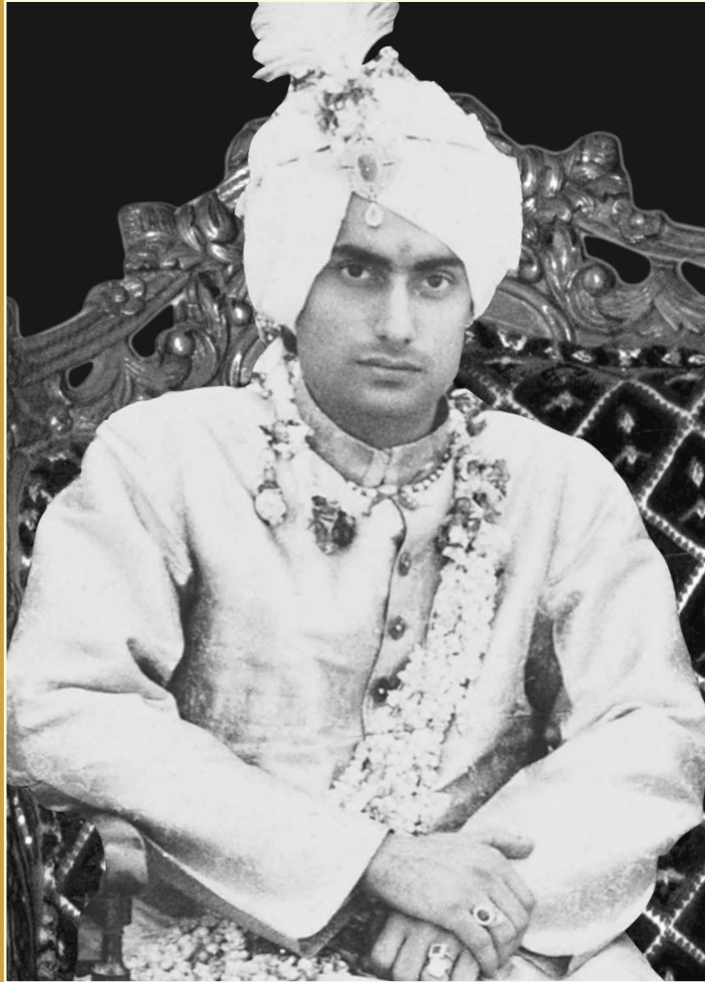




- (k) The decision of the Principal would be final in all respects and there should be no interference, either from within or from outside in any case.
- (l) Students causing damage to any school property shall be penalized or fined for the same.
- (m) In cases of indiscipline and irregularity the School has the right to suspend or rusticate a student.  
No correspondence or discussion shall be entertained in such matters.
- (n) A student's attendance must not be less than 80% in order to make him eligible to sit in the Annual Examination of the class he/she is in, of that academic year, as well as promotion to the next level.
- (o) The school provides various sports activities on campus.  
Though full care is taken to ensure the well-being and safety of all students, yet in case of any physical injury or fatal injury, the school will not be responsible in any manner.





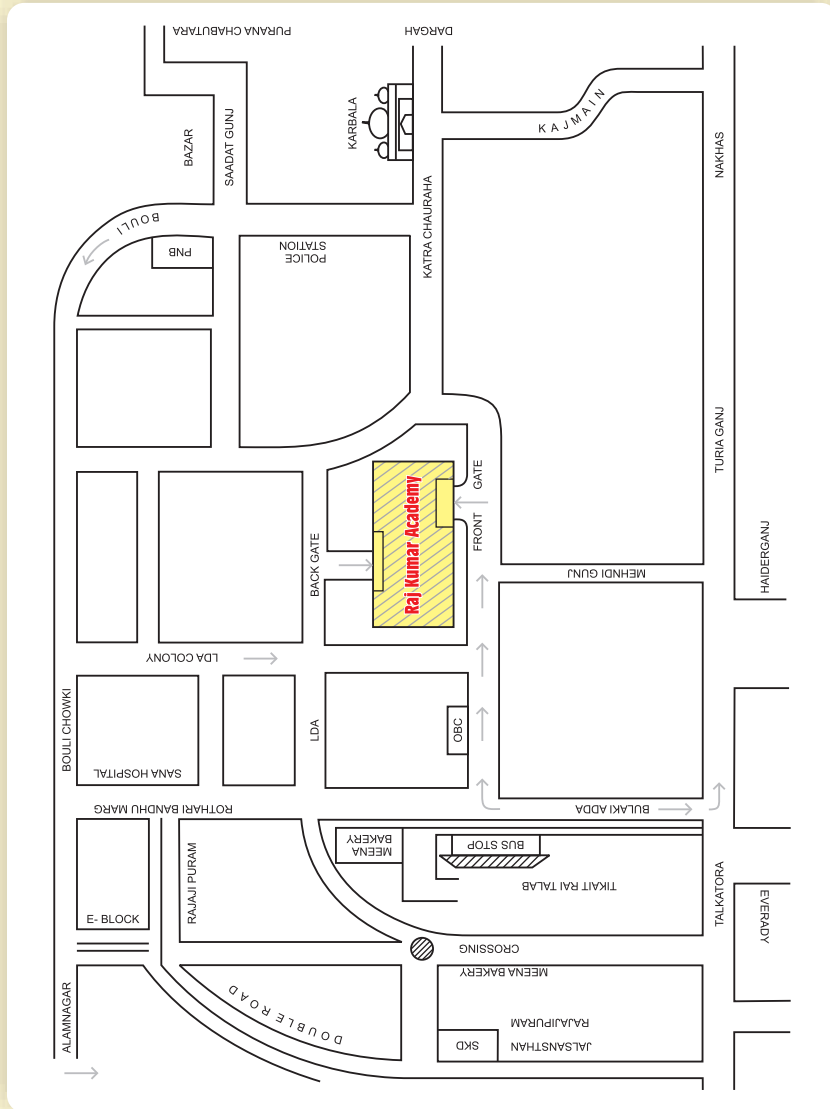


Raja Pt. Raj Kumar Bakshi  
(29-11-1917 to 03-10-1976)

An eminent social worker who was groomed under the noble and patriotic influence of his mother Rani Dhanraj Pati Bakshi, a freedom fighter. As a young widow at 18 she devoted her life to the freedom movement and died at the age of 39 due to injuries from a lathi charge at Lahore.

Young Raj Kumar Bakshi was much influenced by his mother living in courageous and turbulent times. He made vast contributions to the Bhoodan movement and was a strong supporter of the freedom struggle himself. As a social worker and philanthropist, he elevated several lives and gave hope to many to live better. Setting up an educational institution for the masses, to spread the light of literacy, was one of his way of contributing to the society.

The institution set up by his wife Rani Mira Bakshi as per his wishes in 1980 embodies his ideals of Vision, Wisdom and Strength.



Directions to Raj Kumar Academy

